



**BUSINESS LICENCE APPLICATION**

File No. \_\_\_\_\_ (office use only)

New Business or  Existing Business Home-based Business?  Yes  No

Is the Business temporary? \_\_\_\_\_ (Start and End Date)

**SECTION A – BUSINESS CONTACT INFORMATION**

Name of Business: \_\_\_\_\_

Legal Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Province: \_\_\_\_ Postal Code: \_\_\_\_\_

Legal: (circle one )NE NW SE SW ¼ Section \_\_\_\_ Township \_\_\_\_ Range \_\_\_\_ W \_\_\_\_ M

Lot \_\_\_\_ Block \_\_\_\_ Registered Plan \_\_\_\_\_

Business Location (Civic Address): \_\_\_\_\_

Business Phone #: \_\_\_\_\_ Business Email: \_\_\_\_\_ Website: \_\_\_\_\_

Contact Name(s): \_\_\_\_\_

Phone #: \_\_\_\_\_ Alternate #: \_\_\_\_\_ Email: \_\_\_\_\_

**SECTION B – BUSINESS OPERATION DETAILS**

Describe the business operation / what services and/or products do you offer the customer?:  
\_\_\_\_\_  
\_\_\_\_\_

Number of Employees (approximate)? \_\_\_\_\_

Will the business be advertised / marketed / have a sign? Advertising / Marketing / Signage Details:  
\_\_\_\_\_  
\_\_\_\_\_

Check off the category or categories that best describes your business (maximum of 2).

- |   |  |
|---|--|
| <input type="checkbox"/> Accounting/Office Business | <input type="checkbox"/> Landscaping / Yard Maintenance / Snow Removal |
| <input type="checkbox"/> Agriculture/Ag Services    | <input type="checkbox"/> Manufacturers / Distributors                  |
| <input type="checkbox"/> Animal Services / Supplies | <input type="checkbox"/> Medical/Health Services                       |
| <input type="checkbox"/> Automotive                 | <input type="checkbox"/> Oilfield Services / Supplies                  |
| <input type="checkbox"/> Beauty Salons / Spas       | <input type="checkbox"/> Other Services                                |

(Category List continued)

- Builders – Home/Commercial/Industrial
- Building Contracting / Services
- Building Materials / Supplies
- Cleaning Services
- Clothing Sales / Alterations
- Computer/Communications
- Educational Services
- Emergency/Security Services
- Entertainment
- Equipment Construction
- Financial / Insurance Services
- Gas Bar/Convenience Store/Fuel
- Groceries / Catering /Liquor
- Hotels / Motels / Bed & Breakfast

- Personal Services
- Plumbing / Heating / Electrical
- Professional Services
- Real Estate
- Recycling/Waste Management
- Restaurants / Coffee Shops
- Retail Sales
- Safety Training / Supplies
- Storage/Rental Services
- Training / Employment Services
- Travel Services
- Transportation
- Utility Providers
- Welding Supplies / Services

**SECTION C – OPPORTUNITY INCLUSION**

- Would you like to be listed on the Red Deer County website business directory?  Yes  No
- Would you like to be notified of networking opportunities within the County?  Yes  No
- Would you like to subscribe to the Red Deer County News?  Yes  No

**SECTION D – FINAL AUTHORIZATION**

*I hereby make application and acknowledge that the above information is, to the best of my knowledge, true and accurate.*

Applicant’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*The personal information requested in these forms is protected under the Freedom of Information and Protection of Privacy Act (FOIP). Collection of the personal information on this form is authorized under the Municipal Government Act and is required for the purpose of the County’s Planning & Development processes. The information will be used by the County staff and representative contact information. If you have questions regarding FOIP, please phone 403.350.2150 and ask for the FOIP Coordinator.*

**OFFICE USE ONLY**

- APPLICATION FEE: \$ \_\_\_\_\_
- BUSINESS LICENSE: \_\_\_\_\_
- ROLL NUMBER: \_\_\_\_\_
- LEGAL FILE: \_\_\_\_\_
- DIAMOND NUMBER: \_\_\_\_\_
- NAICS CODE: \_\_\_\_\_
- DEVELOPMENT PERMIT: \_\_\_\_\_
- BUILDING PERMIT: \_\_\_\_\_

DATE RECEIVED